

# **Student Support Services Building Committee**

**Regular Meeting**

**May 26, 2023**

**10:00 am – 11:30 am**

**Ocean Avenue LEARNing Academy**

**660 Ocean Ave. New London, Connecticut**

## **Agenda**

### **1.0 Approval of Minutes**

1.1 April 28, 2023 Meeting Minutes

### **2.0 Reports**

2.1 Tecton Architects – Justin Hopkins

- Construction Administration Report
- Punch List Update

2.2 O&G Construction – Greg Pomerleau/Mark Jeffko

- Tour of Facility w/Q&A
- Work to Completion Update
- Roof Walk Feedback and Update

### **3.0 Old Business**

3.1 Playground Surface Review

### **4.0 New Business**

### **5.0 Financial Update**

5.1 Invoices/Contracts

- O&G Application #14 (April , 2023) \$

5.2 Change Orders

- Current Update/Running List

5.3 Budget Report

### **6.0 Upcoming Building Meetings**

6.1 Next Meeting: TBD, 2023

### **7.0 Adjourn to Tour**

**STUDENT SUPPORT SERVICES BUILDING COMMITTEE**

**Regular Meeting**

**April 28, 2023**

**10:00 am – 11:30 am**

**44 Hatchetts Hill Road**

**Old Lyme, CT. 06371**

**Meeting called to order at 10:08 am**

**In attendance: Kate Ericson, Jack Cross, Craig Esposito, Robert Mitchell, Rita Volkmann, Bridgette Gordon-Hickey, and Terence Cunningham**

**Guests: Justin Hopkins (Tecton Architects, Greg Pomerleau and Mark Jeffko (O&G), Gary Cymbala, and Yvonne Tobey**

**1.0 Approval of Minutes**

- 1.0** Motion made to approve minutes of March 24, 2023, Building Committee made by Craig Esposito and second by Robert Mitchell  
**Motion passed unanimously**

**2.0 Reports**

- 2.1** Justin Hopkins of (Tecton Architects) review the current list of lingering items he is tracking including remaining IT components like cameras and smartboards. White boards have been delivered and are ready to be installed. He also reported on the condition of the roof and the work toward bringing the roofing contractor to the site to conduct an inspection and punch list. The punch list for the roof is the need to secure the corners of the roof.
- 2.2** Greg Pomerleau of (O&G Construction) reviewed the monthly cost controls report, reflecting the current GMP with current change orders sits at \$9,704,480.00 with a balance of \$179,592.00 in CM contingencies and allowances. He also reported on the running “work to complete” list, punch list of items to be completed. He is still looking at a July deliver of the switch gear and transfer panel required for the generator to be operational. He indicated that Room 24 had been turned back over to the school. Based on earlier discussions, the hardware and doors for the two quiet rooms and the makerspace door has been farmed out to an outside vendor. Greg also received a quote (see change order discussion below) for replacement of the five (5) quiet room doors and new hardware in the lower level. It has been determined that full replacement was more cost effective than the labor required to retrofit the existing doors. With this plan all quiet room doors will operate in the same fashion. The fencing around the air handling units and dumpsters in the back of the building has been finished and the dumpsters are back in place. Night work is still being done on the punch list. The landscaper came and hydroseeded the islands and they are still working on the back side. The bubbling issue on the playground appears to be no longer visible. Not sure if this will only be temporary or if it has self-corrected. Still planning to have the contractors come out to take a look at the area while still under warranty. The lower-level kitchen

has had its final cleaning. Consideration being made to order a commercial refrigerator rather than the industrial based on the high cost for the industrial.

**3.0 Old Business**

**4.0 New Business**

**5.0 Financial Update**

5.1 Invoices/Contracts

Motion made to approve O&G Application #13 (March 30, 2023) for \$261,489.18 made by Kate Ericson and second by Rita Volkmann

**Motion passed unanimously.**

Motion made to approve NV5 Invoice #321767 (March 30, 20223) for \$3,100 made by Robert Mitchell and second by Kate Ericson

**Motion passed unanimously.**

Motion made to approve RH Lord Invoice #34908-2 (March 29, 2023) for \$934.46 and Invoice #34908-3 March 29, 2023 for \$65,090.74 made regarding both by Craig Esposito and second by Robert Mitchell

**Motion passed unanimously.**

Motion made to approve School Specialty Invoice #208132182017 (April 18, 2023) for \$5,664.36 made by Kate Ericson and second by Rita Volkmann

**Motion passed unanimously.**

5.2 Change Orders

PCO 113 and 114 – Quiet Room Doors

Motion made to approve the change orders made by Craig Esposito and second by Robert Mitchell

**Motion passed unanimously.**

5.3 Current Change Order/Running List

Jack provided a review of the running list of change orders today with a summary of remaining contingencies. He also reported on the state change orders that have been submitted to the state for review and reimbursement.

5.4 Budget Report

Mike will have a full report in May.

**6.0 Upcoming Building Meetings**

6.1 Next Meeting: May 26, 2023 to be held at OALA

**7.0 Adjournment**

Motion made to adjourn meeting made by Rita Volkmann and second by Robert Mitchell

Meeting ended at 11:00 am